

# Disaster Management Training & Development 2024/25 Regional Course Application Form



**All application forms require a signature from your authorising officer/manager**

Application Process: (**Note: Red fields are required. Applications WILL NOT be processed unless completed.**)

- Step 1 Participant completes section 1 & 2 of this form  
 Step 2 Select "Email Manager for Approval" button and enter Managers email address in To box  
 Step 3 Manager completes sections 3 or 4  
 Step 4 Select "Email to DPMD Training" button and send application form to [DPMDTraining@health.wa.gov.au](mailto:DPMDTraining@health.wa.gov.au)

## SECTION 1 – Course Details

Location	MIMMS	MIMMS	IMT/ETS/DiscEx	Closing Date
Kimberley	Kununara 19 Aug 24	Broome 21 Aug 24	IMT 22 - 23 Aug 24	12 Jul 24
Great Southern		Albany 4 Sept 24	IMT 5 - 6 Sept 24	19 Jul 24
Goldfields	Esperance 11 Nov 24	Kalgoorlie 13 Nov 24	IMT 14 - 15 Nov 24	27 Sept 24
Midwest		Geraldton 4 Dec 24	IMT 5 - 6 Dec 24	18 Oct 24
Southwest	Busselton 4 Mar 25	Bunbury 5 Mar 25	IMT 6 - 7 Mar 25	17 Jan 25
Wheatbelt		Northam 2 Apr 25	IMT 3 - 4 Apr 25	14 Feb 25
Pilbara	Karratha 12 May 25	Port Hedland 14 May 25	IMT 15 - 16 May 25	28 Mar 25

**Govt. rate (WA-wide):** Applies to applications funded by the WA Department of Health, associated publicly funded government emergency response partners (i.e., DFES, WAPOL, ABF and Defence), and self-funded WA Department of Health employees.

**All others rate:** Applies to anyone not in the above categories.

**For reference,** government rate applies to all agencies located here: <https://www.wa.gov.au/agency>

## SECTION 2 – Applicant Information

Title	<input type="text"/>	Email Address	<input type="text"/>
Surname	<input type="text"/>	Occupation	<input type="text"/>
First Name	<input type="text"/>	Organisation	<input type="text"/>
Preferred Name	<input type="text"/>	Department He#	<input type="text"/>
Mobile Number	<input type="text"/>	or Employee#	<input type="text"/>
Postal Address	<input type="text"/>		

**\*Course manuals will be posted to the address provided above. All course communication sent to the email address provided above.**

Do you have any special requirements? (large print, wheelchair access)

Special Dietary requirements (allergies, vegetarian):

### Notes

- Submission of application form does not guarantee attendance. Successful applicants will be notified approximately 4 weeks prior to the course via the email address provided.
- If you require notification of successful application more than 4 weeks prior to the course, please contact the DPMD Training team.

**Email Manager for Approval**



### SECTION 3 – Management/Authorising Officer Approval

Title:	<input type="text"/>	He# or Employee#	<input type="text"/>
Full name:	<input type="text"/>	Department	<input type="text"/>
Position:	<input type="text"/>	Email	<input type="text"/>
Organisation	<input type="text"/>	Contact Number	<input type="text"/>

Course registration fee will be covered by:

**Government rate – No Cost**

**Private organisations (complete section 4)**

### SECTION 4 – Payment via Credit Card

**Be advised all courses now require pre payment before enrolment**

Payer Name	<input type="text"/>	Purchase order #	<input type="text"/>
Position/Title	<input type="text"/>	Email address	<input type="text"/>
Address	<input type="text"/>	Contact Number	<input type="text"/>
Suburb	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>

I confirm that:

The payer or incurring officer and certifying officer named in section 4 are aware of and approve the course fees.

I support this application and will release the applicant from duty as stipulated.

Failure to provide 5 working days' notice of a non-attendance will result in full costs being incurred under the below authority.

Signature:

Date:

Signature required

**Email to DPMD Training**

**DPMD Training Team**

T: +61 9222 4090

E: [DPMDTraining@health.wa.gov.au](mailto:DPMDTraining@health.wa.gov.au)

[http://ww2.health.wa.gov.au/Articles/A\\_E/Disaster-management-training-and-development](http://ww2.health.wa.gov.au/Articles/A_E/Disaster-management-training-and-development)  
Disaster Preparedness & Management Directorate | Public and Aboriginal Health Division