



# Infection prevention and control for drivers transporting international flight crew

This document provides information for drivers transporting international flight crew during the COVID-19 pandemic.

## Transmission of COVID-19

The virus is spread from person to person through:

- close contact with a person who is infectious including 48 hours before they show symptoms
- touching objects or surfaces e.g. door handles, benchtops, desks and chairs that may be contaminated with droplets and then touching your mouth, face or eyes

## Management of unwell staff and symptoms

If you are unwell do not attend work. If you are at work and feel unwell, inform your supervisor. Attend for a COVID-19 test at your nearest clinic and go home and isolate.

The most common symptoms of COVID-19 include:

- Fever ( $\geq 37.5^{\circ}\text{C}$ ) OR recent history of fever (e.g. night sweats, chills), without a known source,  
**OR**
- Acute respiratory symptoms (including cough, shortness of breath, sore throat, runny nose)  
**OR**
- Acute loss of smell or taste

Other COVID-19 symptoms include: tiredness, blocked nose, muscle or joint aches and pains, diarrhoea, nausea/vomiting and loss of appetite.

## How to avoid contracting/spreading COVID-19

- perform regular hand hygiene, either by washing hands with soap and water or using alcohol-based hand rub (ABHR)
- wear personal protective equipment (PPE) appropriately and correctly
- keep your physical distance of 1.5 metres or more from other people
- clean/disinfect frequently touched surfaces and objects regularly (benchtops, desks, chairs, door handles, mobile phones and keys)
- practise respiratory etiquette - cover your coughs and sneezes with your elbow or a tissue
- put used tissues straight into a bin, perform hand hygiene
- avoid touching your eyes, nose and mouth

## Hand hygiene

Hand hygiene is the most important aspect of reducing the risk of COVID-19.



Government of Western Australia  
Department of Health



# How to wash your hands

## With soap and water

Steps 1–4 below should take 40–60 seconds.

**1**

Wet hands,  
then apply soap



**2**



Lather for at least 20 seconds.  
Pay attention to the backs of  
hands and fingers, fingernails  
and the webbing between fingers

**3**

Rinse hands under  
running water



**4**

Dry hands with  
a clean towel, or  
fresh paper towel



## With hand sanitiser

**1**

Apply enough  
product to  
cover  
both hands



**2**

Rub all surfaces of both hands



**3**

Rub hands together until dry

[healthywa.wa.gov.au/protectyourself](https://healthywa.wa.gov.au/protectyourself)

## Personal protective equipment

### Masks

A single use disposable surgical mask must be worn by drivers transporting international air crew. There are two different types of masks available – one with ear loops and one with ties. Masks with ties are more suitable for people who wear a head covering for religious reasons (e.g. turban) and for those with facial hair. It is important that masks are worn correctly and disposed of after each use. Masks should be changed every 4 hours or sooner if they become moist or wet. Ensure that hand hygiene is performed if you accidentally touch your mask and when you change your mask.

### When you are wearing a mask

#### Do not:

- Touch your mask or face
- Pull your mask below your nose or chin
- Leave it hanging around your neck or on top of your head
- Put the same mask on after you have removed it
- Put the mask in your pocket



### Gloves

Gloves may need to be worn if handling luggage or passengers' personal items.

Always perform hand hygiene prior to donning gloves. Avoid touching your face and mask when wearing gloves.

Gloves, if worn, are to be removed in the following way:



When removing gloves do not touch the outside of the glove and dispose of gloves into a bin, then perform hand hygiene immediately.

# Personal Protective Equipment (PPE)

## Donning PPE

**Step 1** Perform hand hygiene



- Remove jewellery and ensure bare below the elbows
- Using an alcohol based hand rub, cover all hand surfaces and rub until dry.

**Step 2** Fit mask



- secure loops around the ears (if ties are present, secure ties at the crown of the head and at the base of the head)
- gently extend the pleats downwards to sit underneath the chin

- Mould the metal band over the nose and cheeks for a secure fit
- Avoid touching the front of the mask once fitted

**Step 3** Fit eyewear, if required



**NOTE:** you may need to wear eye protection for occupational safety and health (OSH) requirements

- Position eyewear over eyes
- Adjust as required

**Step 4** Fit gloves, if required



- Select the correct size glove
- Fit gloves, adjusting at the cuffs

Text courtesy of the Australian Government Department of Health

## Doffing PPE

**Step 1** Remove gloves, if worn



- Remove by gripping at cuffs
- Immediately dispose of gloves into general waste bin

**Step 2** Perform hand hygiene



- Using an alcohol based hand rub, cover all hand surfaces and rub until dry.

**Step 3** Remove eyewear, if worn



- Remove eyewear by handling sides or back only
- Discard or clean and disinfect as per manufacturers instructions

**Step 4** Perform hand hygiene



- Using an alcohol based hand rub, cover all hand surfaces and rub until dry.

**Step 5** Remove mask



- Remove mask by only handling the ties or loops, then discard into general waste bin

**Step 6** Perform hand hygiene



- Using an alcohol based hand rub, cover all hand surfaces and rub until dry.



## Passengers

All passengers must wear a mask and must perform hand hygiene prior to boarding the vehicle.

Passengers must sit in the rear seats of the vehicle.

Drivers must always wear a mask when passengers are in the vehicle. Once the passengers have left the vehicle, the mask can be removed, disposed of into a bin and hand hygiene performed.

Gloves must not to be worn whilst driving the vehicle.

## Luggage

Passengers are responsible for managing their own luggage and belongings.

If necessary, drivers may assist passengers who are unable to handle their own luggage.

Gloves must be worn when handling luggage. Remove gloves as per instructions and perform hand hygiene before entering vehicle to drive.

## Air-conditioning

Whilst in transit, the air-conditioning must be set to fresh air, not recycled air. Alternatively, the driver may have the windows open to allow fresh air inside the vehicle.

## Journey completion

The vehicle is to be [cleaned and disinfected after each journey](#)

**Last updated 28 June 2021 PHEOC IPC**

**This document can be made available in alternative formats on request for a person with disability.**

© Department of Health 2021

Copyright to this material is vested in the State of Western Australia unless otherwise indicated. Apart from any fair dealing for the purposes of private study, research, criticism or review, as permitted under the provisions of the *Copyright Act 1968*, no part may be reproduced or re-used for any purposes whatsoever without written permission of the State of Western Australia.