



COVID-19 Response Checklist For specific settings

Specific settings, including (but not limited to) industrial/mining/offshore facilities, education settings, abattoirs, secure facilities and vessels must take all possible steps to prepare for and manage COVID-19 in the workplace (see [Guidance for the management of COVID-19 in the workplace](#)).

This checklist provides guidance for specific settings to respond to COVID-19 cases, with setting-specific resources outlined below.

Settings should follow advice and actions below in response to being notified of a COVID-19 positive person in their setting:

1. Report positive results and activate plans	
• Register positive RAT results online and complete case survey sent by SMS	
• Activate COVID-19 outbreak management and business continuity plans	
• Inform industry-specific regulatory or safety authorities / industry representatives, where required	
• Remind people to monitor for COVID-19 symptoms and test if symptoms develop	
2. Support safe isolation	
• Cases must isolate for at least five days (see HealthyWA – what to do when you test positive)	
• Close contacts with symptoms, and close contact in some specific settings (e.g. cruise vessels) must isolate (see HealthyWA – close contacts)	
• Assist with access to medical assessment as required such as by: <ul style="list-style-type: none"> ○ GP telehealth appointment ○ WA COVID Care at Home ○ Evacuation (if appropriate for your setting e.g. offshore) 	
• Safe isolation information is available at HealthyWA – quarantine and isolation , and at: <ul style="list-style-type: none"> ○ Guidance for safe isolation in shared accommodation ○ “If you become unwell while travelling” at COVID-safe travel in WA (for returning home to complete isolation) 	
3. Minimise further transmission	
• Maintain physical distancing between people of at least 1.5m	
• Ensure appropriate cleaning and disinfection	
• Consider use of facemasks	
• Review ventilation , if not previously considered	
• Communicate the importance of COVID-safe practices to those who attend your setting	
• Ensure adequate supplies are available, such as RAT kits and PPE	
4. Support the workforce	
• Consider suspending non-essential activities if required	
• Ensure Employee Assistance Program (EAP) information is available and that employees are aware of leave entitlements and other financial supports	
• Those who attend your setting can return when they have completed their required isolation period and symptoms have resolved (a negative test is not required to return)	
5. Escalation	
• Maintain good record keeping practices, including of decisions made	
• If you require advice regarding managing an outbreak or have other concerns email ncovcontact@health.wa.gov.au or call 13 26843	

Resources for specific settings

Congregate living

- [Congregate living and large households \(health.wa.gov.au\)](https://www.health.wa.gov.au/health-topics/covid-19/congregate-living-and-large-households)

Vessels

- [COVID19-Guidelines-for-cruising-in-WA.pdf \(health.wa.gov.au\)](https://www.health.wa.gov.au/health-topics/covid-19/covid-19-guidelines-for-cruising-in-wa)
- [Cruise Vessels Directions \(No 3\) \(www.wa.gov.au\)](https://www.wa.gov.au/government/department-of-transport-and-infrastructure/cruise-vessels-directions-no-3)
- [Management-of-COVID-19-outbreaks-on-international-commercial-vessels-in-WA.pdf \(health.wa.gov.au\)](https://www.health.wa.gov.au/health-topics/covid-19/management-of-covid-19-outbreaks-on-international-commercial-vessels-in-wa)
- [IPC-guidance-for-disembarking-or-embarking-vessels-with-COVID-19-onboard.pdf \(health.wa.gov.au\)](https://www.health.wa.gov.au/health-topics/covid-19/IPC-guidance-for-disembarking-or-embarking-vessels-with-COVID-19-onboard)
- [Infection prevention and control information for public & private transport drivers/operators - transporting COVID-19 cases \(health.wa.gov.au\)](https://www.health.wa.gov.au/health-topics/covid-19/infection-prevention-and-control-information-for-public-private-transport-drivers-operators-transporting-covid-19-cases)

Tour operators

- [COVID-19 - Information for Tour Operators \(health.wa.gov.au\)](https://www.health.wa.gov.au/health-topics/covid-19/covid-19-information-for-tour-operators)
- [Infection prevention and control information for public & private transport drivers/operators - transporting COVID-19 cases \(health.wa.gov.au\)](https://www.health.wa.gov.au/health-topics/covid-19/infection-prevention-and-control-information-for-public-private-transport-drivers-operators-transporting-covid-19-cases)

Other workplaces

- [COVID-19 in the workplace – Information for employers and employees \(health.wa.gov.au\)](https://www.health.wa.gov.au/health-topics/covid-19/covid-19-in-the-workplace-information-for-employers-and-employees)

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This document can be made available in alternative formats on request for a person with disability.

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