

Health Care Facilities Medical Advisory Committee Policy

1. Purpose

The *Health Care Facilities Medical Advisory Policy* (Policy) requires the establishment of Medical Advisory Committees for certain Health Care Facilities and prescribes a Standard for Terms of Reference of Medical Advisory Committees.

This Policy is a mandatory requirement under the *Employment Policy Framework* pursuant to section 26(2)(d) of the *Health Services Act 2016* (WA).

2. Applicability

This Policy applies to all Health Service Providers except Health Support Services and PathWest. The Policy is not applicable to the following Health Care Facilities:

- Fiona Stanley Hospital
- Royal Perth Hospital
- Sir Charles Gairdner Hospital
- Fremantle Hospital
- King Edward Memorial Hospital
- Perth Children's Hospital
- Graylands Hospital Campus.

3. Policy requirements

Where the majority of all Medical Practitioners at a Health Care Facility agree, Health Service Providers will establish a Medical Advisory Committee at that Health Care Facility.

In establishing a Medical Advisory Committee, Health Service Providers will adopt formal Terms of Reference for each Medical Advisory Committee consistent with the *Standard for Terms of Reference of Medical Advisory Committees*.

On request, Health Service Providers will provide a copy of the Terms of Reference for each Medical Advisory Committee to the Australian Medical Association.

4. Compliance monitoring

Health Service Providers are required to ensure compliance with this Policy. The System Manager may also conduct audits into Health Service Provider compliance with the Policy.

5. Related documents

The following documents are mandatory pursuant to this Policy:

- [Standard for Terms of Reference for Medical Advisory Committees.](#)

6. Supporting information

The following information is not mandatory but informs and/or supports the implementation of this Policy:

- N/A

7. Definitions

The following definition(s) are relevant to this Policy.

Term	Definition
Australian Medical Association or AMA	Means the Australian Medical Association (WA) Incorporated.
Health Care Facility or Health Care Facilities	Means a place or places (however titled) in which a medical practitioner undertakes clinical practice including, but not limited to, a hospital, a mental health facility or community health service under the control of a Health Service Provider. For the purpose of this Policy it excludes Fiona Stanley Hospital, Royal Perth Hospital, Sir Charles Gairdner Hospital, Fremantle Hospital, King Edward Memorial Hospital, Perth Children's Hospital, Graylands Hospital Campus.
Medical Practitioner	Means a Medical Practitioner credentialed to provide medical and other services in a Health Care Facility or Health Care Facilities.
Principal Administrator	Means the senior officer (however titled) with responsibility for the general management of a Health Care Facility or group of Health Care Facilities. Principal Administrators are commonly but not exclusively titled Executive Director or Regional Director.
Senior Medical Administrator	Means the medical practitioner (however titled) with delegated responsibility for clinical governance and oversight of medical and other services for a Health Care Facility or for a group of Health Care Facilities. Senior Medical Administrators are commonly but not exclusively titled Director of Medical Services or Director of Clinical Services.

8. Policy contact

Enquiries relating to this Policy may be directed to:

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9. Document control

Version	Published date	Effective from	Review date	Amendment(s)
MP 0096/18 v.1.0	22 November 2018	22 November 2018	November 2021	Original version
MP 0096/18 v.1.1	29 May 2019	29 May 2019		Minor Amendment – Fixed broken links

10. Approval

Approval by	Dr David Russell-Weisz, Director General, Department of Health
Approval date	15 November 2018

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