

Avaya Workplace Quick Start Guide

Downloading and installing the Avaya Workplace desktop application (software) on external desktop computers

- 1. Open an internet browser.
- 2. Type in: https://telehealth.health.wa.gov.au/portal/tenants/wahealth and press Enter on your keyboard.
- 3. Click on the Settings cog in the top left-hand side of the screen.
- 4. Click on the Download App v3.12.0.65 blue button.
- 5. You will see the app in your downloads bar, click on the installer to initiate installation and click on the Run button.

	Open File - Security warning
	[No Title] want to run this file?
Let Audio and Video Check	Name::taller_Avaya Workplace Setup 3.12.0.65.6 (1).msi Publinker: Avaya Jinc. Type: Windows Installer Package From: Citylersive184015/Download5/1612328116568
5 1612328116568_amsi ^	5 Run Cancel
O Type here to search	While files from the Internet can be useful, this file type can potentially harm your computer. Dnly run software from publishers you trust. <u>What's the risk?</u>

6. You may receive an error stating that you do not have the .NET Framework 4.8 installed. If this occurs, please visit https://support.microsoft.com and search for ".net 4.8" for your version of Windows and install, then repeat step 5.



- 7. Click on Next.
- 8. Follow the prompts and click on Finish when complete.

🛱 Avaya Workplace Setup	– 🗆 X
	Completed the Avaya Workplace Setup Wizard
	Click the Finish button to exit the Setup Wizard.
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workplace	Please restart Outlook if Outlook plugin is enabled
	8 Finish Cancel

Application configuration

- 1. Open Avaya Workplace from the Windows Start Menu.
- 2. Click Join a meeting.
- 3. Type in your name in **Your name** field.
- 4. Type in or copy and paste this link <u>https://telehealth.health.wa.gov.au/portal/tenants/wahealth</u> in the Meeting Address field.

Note: Meeting Address only needs to be filled in once when the application starts for the first time.

Further Information and advice

Internal WA Health users Intranet: <u>Telehealth Hub</u> Phone: WACHS Service Desk **1800 794 748**

Internal and External users Website: <u>https://healthywa.wa.gov.au/Articles/S_T/Telehealth-appointments-at-home</u> Email: <u>WACHSICTHelpdesk@health.wa.gov.au</u>